



Welcome to SUPT

at Vance AFB

Delivering the World's Best
Pilots for Our Nation's Defense





**DEPARTMENT OF THE AIR FORCE
71ST FLYING TRAINING WING
VANCE AIR FORCE BASE OKLAHOMA**



MEMORANDUM FOR INBOUND SUPT STUDENTS

FROM: 71 STUS/CC

SUBJECT: SUPT Welcome Letter

1. Welcome to Vance Air Force Base and the 71st Student Squadron (STUS)! Team Vance trains more than 370 Air Force and allied student pilots each year. As the second busiest airfield in the Air Force, Vance operates approximately 208 T-1 Jayhawk, T-6 Texan II, and T-38 Talon aircraft flying over 50,000 sorties and 73,000 hours every year. In the STUS, we provide the administrative command and control required to accomplish the wing's pilot training mission.
2. You are assigned to the STUS from in-processing until you complete your Permanent Change of Station (PCS) after graduation. We will provide the support you need to succeed during training. If you are accompanied, we look forward to supporting your family as well. If an issue should arise that is beyond your ability to correct, notify your Flight Commander as soon as possible so that we can begin to work together to find an acceptable solution. Contact details are in the following pages.
3. You will not be assigned a formal sponsor. The STUS Accessions Office provides many of the functions normally expected of a sponsor. They have developed this handbook as a guide to all incoming students and will assist in your in-processing. Once you have your orders, contact the Sponsor Hotline at 580-213-5129 with your name, email, and Report No Later Than Date (RNLTD) on your orders. Feel free to call them anytime you have a question.
4. Regardless of your report no later than date (RNLTD) on your orders, you should plan to arrive at Vance AFB, no later than 10 duty days prior to your UPT class start date or any TDY report date. This will allow ample time to in-process to the base and accomplish your pre-UPT checklist and/or TDY pre-departure checklist.
5. UPT is a challenging year-long program, but it will be a very rewarding year! You will be assigned to a class of about 24 Active Duty, Air Force Reserve, Air National Guard, and International students. At the end of the year, you and your classmates will have developed lifelong relationships, and together, you will join an elite corps of professional military aviators.
6. Our staff developed this handbook to facilitate your transition to Vance AFB and the UPT environment. Please read it carefully since many of your questions will be answered within. Best wishes on your PCS. Welcome to the STUCANS!

//SIGNED//

DANIEL J. HEWES, Lt Col, USAF
Commander

Deliver the world's best pilots for our nation's defense



THE OPPORTUNITY OF **A LIFETIME**

Congratulations on your selection to attend Undergraduate Pilot Training (UPT), and welcome to Vance Air Force Base!

It is our mission at the 71st Student Squadron to Strengthen Leaders, Pilots, and Families. We look forward to meeting you and your family upon your arrival in Enid America and wish you luck on your Path to Wings.

Over the next several months, you will be challenged beyond anything you have ever known. Our Vance Proud team of Instructor Pilots will be here to help coach you into becoming a lethal warrior, pilot, and leader.

Sections:

Road To Wings
Before You Arrive
What To Bring
Where To Go
FAQs



YOUR ROAD TO WINGS

Study Material: Even prior to arriving at Vance AFB, you have the opportunity to begin your path towards wings. Once you have your orders, contact the Sponsor Hotline at 580-213-5129 or 580-213-6396 with your name, email, and Report No Later Than Date (RNLTD) on your orders. In turn, you will be given the username and password to our Box.com site. There, you will find the study materials you to start.

INTRODUCTORY FLIGHT TRAINING: You will only attend IFT if you do not already have at least an FAA Private Pilot's License (PPL). After you in-process at Vance AFB, you will be given an IFT class date and will go TDY to DOSS Aviation in Colorado Springs. There, you will learn to fly, and even solo, a DA20 aircraft. **If you are sent to IFT before coming to Vance, call 580-213-6098 to coordinate uniforms and paperwork with Wayne Anderson.**

OFFICER AWAITING PILOT TRAINING (OAPT): After you complete in-processing at the 71 STUS, you will likely be placed in OAPT status. You may be given a "casual" job, where you would work alongside a Vance base agency as a chance to learn more about our base, the Air Force, and how we operate as Team Vance. You are expected to use this time wisely by taking advantage of the Box.com study materials so you are as well prepared as you can be on Day-1.

INITIAL PRE-FLIGHT: The infamous "Day-1" starts at IP. This is the beginning of your official academics for the T-6 Texan II. This phase includes intensive academic and simulator training, where you will build upon the knowledge you have already gained during IFT and your Casual status study time.

FLIGHT LINE TRAINING: Once you arrive on the Flight Line, expect to do 1 to 3 "events" per day. An event can be a Flight, Simulator, Academics, Stand-Up, or Shotgun. During your time in the T-6A, you will accumulate ~85 hours of flight time, including at least 2 solo flights. You will learn visual and instrument landing patterns, aerobatics, cross-country navigation, and basic formation flight fundamentals. At the end of your T-6A syllabus, you will graduate and be awarded Air Force Pilot Wings. Prior to leaving Vance AFB, you will continue to grow your piloting skills in the T-1 Mobility Track aircraft, or the T-38 Fighter/Bomber Track aircraft. If you desire flying helicopters, you may have the opportunity to PCS to Ft Rucker for that mission set as well, but should make your IPs aware of this desire early in training.

BEFORE YOU ARRIVE

Complete Required Computer-Based Training:

a. DoD IAA Cyber Awareness Challenge —

-New to the Air Force (This includes ROTC):

- Go to <https://public.cyber.mil/training/cyber-awareness-challenge/>
- Click “Launch Training”, then “Start New Session”
- Complete the training, save the certificate as a PDF, and name it **Last name, First name Cyber Cert**
- Email a copy to: 71sturon.dot@us.af.mil
- In the body of the email, type: “Please add to my MyLearning account. I did not have a prior MyLearning or ADLS account”. Our Transition Office will manually upload your certificate to your future MyLearning account

--If you have a pre-existing MyLearning account (*Formerly ADLS*):

- Log into the AF Portal, search for “MyLearning” under “Quick Links” on the main pg
- Click “Home” (left column), click “View All Courses” under “For Learners”
- Type “Cyber Awareness” into search box
- Click “Cyber Awareness Challenge 2021(zz133098)”, launch course.
- Complete the training.
- Save the certificate as a PDF and name it **Last name, First name Cyber Cert**
- Email a copy to: 71sturon.dot@us.af.mil

b. Mobile Devices Training —

- Go to <https://public.cyber.mil/training/dod-mobile-devices/>
- Click “Launch Training”, Click “Start/Continue DoD Mobile Devices”
- Complete the training.
- Save the certificate as a PDF and name it **Last Name, First name Mobile Cert**
- Email a copy to: 71sturon.dot@us.af.mil

WHAT TO DO: 14 DAYS BEFORE ARRIVAL

- **If you have a spouse:**
 - Show them the Spouse “Flock Welcome Guide” located on the Vance AFB website near where you found this “Student Welcome Guide”
- **Call the Student Sponsor Desk at 580-213-5129 or 580-213-6396**
 - Provide your Name, Rank, Email Address, Cell Phone Number, RNLTID, and Expected Date of Arrival
 - Order your patches and name tags
 - You will receive your Box.com login info at this time if you haven’t previously
- **Call the Cherokee Lodge at (580) 213-7358**
 - This can be done up to 90 days prior to reserve a room for your first few nights.
 - You may be required to stay at the Cherokee Lodge or the Temporary Living Quarters while waiting for housing. You may stay at the Cherokee Inn up to 30 days. The Air Force will reimburse you for the first 10 days following your PCS, but you will have to use BAH to pay over 10 days. Remember, you must pay every 15 days for your room at the Cherokee Inn (or when charges reach \$900). Save your itemized lodging receipts for filing your PCS travel voucher.
 - Pets are NOT allowed in the Cherokee Inn, TLF, or UOQs. You may arrange for boarding at one of the following facilities:
 - Animal Care of Enid — 580-234-7387
 - Cedar Acres Kennel — 580-237-6901
 - Enid Pet Hospital — 580-237-3377
 - Groom Closet — 580-242-1930
 - Olson Animal Hospital — 580-237-6901
 - Pawsitive Pet Styles — 580-242-7297
 - Wheatland Animal Clinic — 580-237-1245
- **If you wish to forward your mail to Vance AFB:**
 - Call the Postal Service Center at 580-213-7204
- **If you plan on bringing weapons on the base:**
 - Call the Visitor Center at 580-213-7410 or the Security Forces Desk at 580-213-7415
- **If you have a special needs family member:**
 - Contact the Airman & Family Readiness Center (A&FRC) at 580-213-6330 or 580-213-7087 to receive assistance from the Exceptional Family Member Program
- **Assemble the required documents (see next page)**

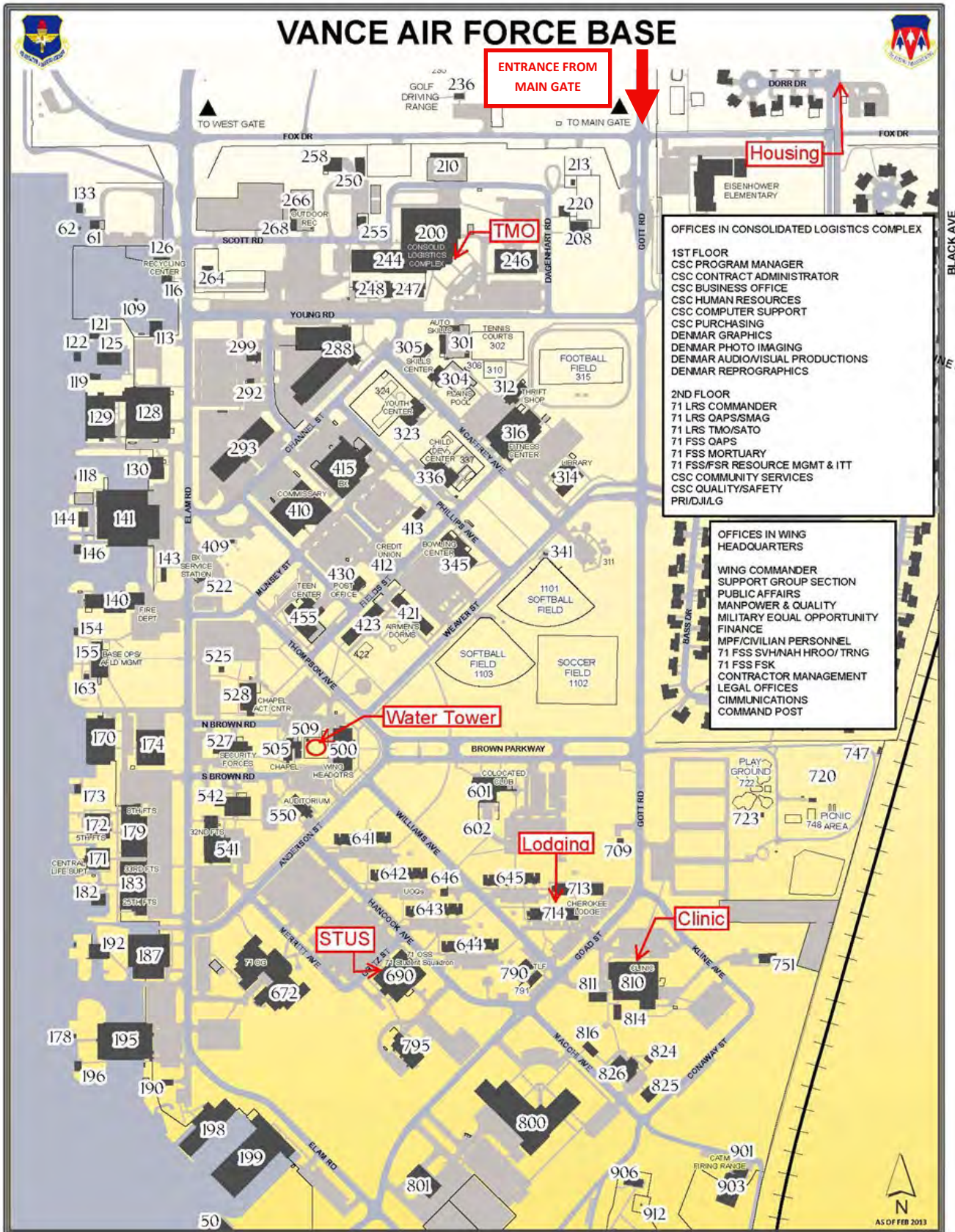
WHAT TO BRING



- 10 copies of orders (Front and Back)
- ROTC cadets only – Reserve orders and DD Form 4
- Driver's license and DoD ID card
- Copies of ADLS training certificates for DoD Mobile Devices and DoD IAA Cyber-Awareness Training (if previously taken)
- Printout of most recent official Fitness Assessment test scores
- Medical, shot, and dental records
- CITI Government Travel Card (if you have one)
- Car Registration, Insurance, and Vehicle Title
- Transportation Management Office (TMO) paperwork for your Household Goods (HHGs)
- All personnel records
- Flight Evaluation Folder (if previous AF rating)
- Marriage certificate
- Savings to live on until finance starts your pay
- Personal computer/tablet for Early Access study

- All uniform items
 - OCPs (recommend 2 sets)
 - Short sleeve blues (complete set)
 - Service Dress (full set with updated ribbons)
 - Mess Dress (if you have it)
 - PTUs (recommend 2 sets)
 - *Flight suits will be issues prior to IFT*

BASE MAP



WHERE TO GO

- Regardless of your report no later than date (RNLTD) on your orders, you should **plan to arrive at Vance AFB, no later than 10 duty days prior to your UPT class start date or any TDY report date.** This will allow ample time to in-process to the base and accomplish your pre-UPT checklist and/or TDY pre-departure checklist.
- Upon arrival at Vance AFB, check in to your room at the Cherokee Inn (no uniform required).
- Check into the STUS CSS Office (Rm 34) between 0800-1500 M-F wearing OCPs. You will receive an in-processing checklist. Complete this within 5 business days.

Building 690 Layout

Parking Lot



Rm 34: STUS CSS Office (First Stop!)

Rm 19: Registrar's Office

Rm 41: Command Section

FAQs: SINGLE & UNACCOMPANIED

Do I have to live in a dorm?

The short answer is yes. By regulation, the Air Force's goal is to maximize utilization of government controlled housing. If we are at capacity in the dorms, you may have the option to live off-base. If you believe you have an unusual circumstance that would require you living off-base, we may be able to request an exception to policy after your arrival. Contact the First Sergeant (580-213-6271 — located in the Command Section of Bldg 690) once you're here to start that process.

Are the dorms furnished?

The dorm room includes a fully furnished bedroom and kitchen; however, you are not required to use the provided furniture if you wish to bring your own. You do need to bring dishes and a cooking set, a shower curtain, and bedding. The bed is Full-sized, but queen bedding is recommended for the best fit.

Are there laundry facilities to use in the dorms?

Yes! There is an easily accessible laundry room centrally located on the first floor of all dorm buildings.

What do I do with all of my household goods (HHGs)?

It is recommended that you bring a minimum amount of HHGs regardless of whether you are living on or off-base. The dorms provide a small storage locker; however, if you are unable to store all your things there, you will have to find suitable storage at an off-base facility.

What if I have a pet?

The dorms do not allow pets. If you decide to bring a pet and are assigned to a dorm room, you will be required to find and pay for boarding at a local off-base facility of your choice.

What if I have a firearm?

You are not allowed to store your firearm in the dorms. You will be required to sign your weapons into the Armory upon arrival at Vance AFB unless you have made other arrangements for storage off base.

UNACCOMPANIED OFFICER ACCOMODATIONS



FAQs: MARRIED & ACCOMPANIED

Do we have to live in Base Housing?

Accompanied officers are not required to live on base in the dorms, nor in the housing on base. So long as they have availability, it's your choice if you and your spouse want to live on or off-base

What if my spouse or dependent aren't on my orders?

Bring your marriage certificate or proof of dependency. You will need to get your orders amended in order to get with-dependent pay. Once it's updated, you won't be required to live in the dorms.

Does Vance Family Housing allow pets?

Yes, up to two pets are allowed. Most houses have a small, fenced yard in the back. You will also have access to a dog park in the housing complex. For any extended absences you may experience, boarding is not available on-base, and you will need to contact an off-base boarding company.

What if I'm going to be getting married really soon? Am I still considered single?

You will be assigned a dorm until you have your marriage certificate updated in DEERS. After this, the Air Force will acknowledge you are married, and you'll be allowed to move out of the dorms.

What's included in the Base Housing rent?

Rent is equal to your BAH, is paid through allotment, and includes water, gas, and electric. Free yard care (except for inside fenced yards), no pet or security deposit, free quarterly pest control, and stove/fridge/dishwasher included are some of the benefits you receive. Contact 580-213-5434 for more info.

What are some resources for off-base housing availability?

In addition to the normal commercial listing sites online, you can visit <http://homes.mil> & <http://ahrn.com>. Students are required to visit the Housing Referral Office (HRO - located behind the Lodging Office at 426 Goad St. Dave Poynor Hall, Bldg. #713) for a briefing prior to signing any lease off base.